**Kelbrook and Sough Parish Council**

Chairman: C Durance

Clerk:

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**MINUTES of a meeting of Kelbrook and Sough Parish Council held on Tuesday 12 April 2022 at 7.00pm in the Annex, Kelbrook and Sough Village Hall.**

**AGENDA**

**1. Welcome**

The Chairperson Cllr. Durance welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

Attendance: J Davies (JD).C Durance (CD), P Maskell (PM), G Wilson (GW)

Apologies: none

Non-attendance: D Mercer

**3. Declarations of Interest/s** - none

**4. Public**

A number of members of the public were present. Chair allowed points and questions throughout the meeting and for Councillors to explain business

**5. Minutes**

Minutes of the previous meeting held on Tuesday 15 February 2020 were AGREED and approved as a correct record of the meeting. (Proposed GW, seconded CD)

**6. Update on ongoing issues from previous minutes**

 A verbal update was given on any matters from the previous minutes.

1. Project Plan 2022 (copy attached to minutes)
2. Platinum Jubilee planning
3. Dotcliffe Road field – there has been continued disruption. PM to follow up

**7. Update on items relating to council procedures.**

1. Co-option of councillors – a number of people advised that they were interested in joining the Council. They were advised to submit a ‘cv’ and statements re qualification before the next meeting.
2. A resident has expressed interest in the clerk’s position. A CV is to be submitted and she will attend the next meeting.
3. Website – still requires more updating.

**8. Police business**

No Police team attendance – concerns were expressed about some adverse teenage activity – to be monitored and followed up.

**9. Planning: to consider and comment on any planning application received**

 **Town and Country Planning Act 1980**

APPLICATION: 22/0074/CEA

PROPOSAL: Certificate of Lawful Use; Erection 0f single storey detached leisure building

AT: Paris Farm, Dotcliffe Rd

FOR: Chris Scotland

AGREED that no objections be raised

**10. Update of issues from any other meetings attended**

A verbal update from councillors on any issues arising from any other meetings attended.

1. West Craven Area Committee 1 March 2022
2. West Craven Committee 29 March 2022 – Church Road exit, LCC are investigating

**11. Finance**

1. Bank at end of March 2022 (accounts attached) - £40,496.62
2. Sough Park AGREED to pay annual charge - £5,064.00

**To consider approve or otherwise the following:** Bills presented for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Chq No** | **Payee** | **Details** | **Amount £ VAT Inc** | **VAT** |
|  | Kelbrook & Sough Village Hall  | Rent | 137.50 |  |
| 22234 | Pendle Leisure Trust (rev) | Swim passes | 444.67 |  |
| 22233 | E Taylor | N Plan (fee) | 8,000 |  |
| 22235 | D Richardson | N Plan (expenses) | 200.29 |  |
| 22236 | Groundwork Uk | N Plan (Grant repay) | 500 |  |

**12. Communication** – no discussion

**13. Play Area** – no discussion

**14. Lengthsman Report** Easter decorating 11 April. Volunteers thanked for their work. A number of environmental issues were raised – The spreading of plastic by Earby recycling centre, red oxide on land near Lancashire Ghyll – to be monitored and followed up. Bench repainting – colours to be consulted on.

**15. Neighbourhood Plan** – D Richardson updated. Pendle BC are now responsible for next stage.

AGREED A Ashcroft as independent examiner, GW proposed, P Maskell seconded.

**16. Correspondence** – items received since the last meeting.

**Date & Time of next full meeting**

The next meeting will be held on 10 May succeeding the Annual Parish meeting and the AGM of Council, in the Village Hall Annex from 7.00pm.

DATED: 15 May 2022 Clerk: